

## Meeting of the Standing Committee and Joint Committees of the Airedale Athletics partnership.

To be held at Idle Cricket Club, Cavendish Road, Idle on Monday, 1 June 2009.

### 7.00 to 7.35 pm Standing Committee – Agenda

1. Welcome to guests from Baildon Runners; Apologies
2. Minutes of previous meeting on 6 April; note-taker for the evening
3. Matters Arising, not covered below
4. Bradford Athletics Network – an introduction (SF – 20 mins)
  - a) Background, principles and organisational structure
  - b) The 15 projects that the Bradford network will undertake (6-8 by AA)
  - c) Expectations, fairness, beneficiaries.
5. Questions and Answers

### 7.35 to 8.10 pm Introduction to the Joint Committees and Club meetings (part 1):

- (i) Introduction to the Activities Sheets and areas of responsibility

<b>Growing participation levels in the sport</b>		Lead Party	Working Group
1A	Mass participation events & management	K&C	JD and SF
2A	Year-round training for new athletes, incl. volunteer training	<b>AA</b>	<b>DARCOM</b>
2C	Outreach training groups	<b>AA</b>	<b>DARCOM</b>
3A	Club 1625	Not decided yet	
5A&5C	Media Communication + Database	<b>AA</b>	<b>COMCOM</b>
<b>Improving the quality of experience and sustaining participation</b>		Lead Party	Working Group
3B	Generic skills training for U17s – multisport comps & school links	IH	
3C	After-school clubs and XC leagues	<b>AA</b>	<b>YOPCOM</b>
2B	Developing community of 1000+ formerly unattached athletes	<b>AA</b>	<b>DARCOM</b>
<b>Improving levels of performance</b>		Lead Party	Working Group
4A	High-performance coaching teams	BH and K&C	bilateral
4B	High-performance athlete sessions	BH and K&C	
4C	Enhanced experience at club-level	<b>AA</b>	<b>TAPCOM</b>
5B	Benchmarking, Conferences, etc	<b>AA and K&amp;C</b>	JD and COMCOM
1B	Accessible permanent courses and routes	K&C	
<b>Other Expenditure</b>		Lead Party	Working Group
1C	Management (social enterprise)	<b>K&amp;C and AA</b>	JD and COMCOM

- (ii) Key elements in the project sheets:

1. Grey, first page (and the 5-Year Strategy Plan) = general aims
2. Phasing (“Status”)
3. Specific initiatives within each project (“Interventions”)

4. Resources to be input: cash funds from EA, payment in kind from sponsors/external bodies, and from clubs or participants
5. Promised outcomes (“Outputs” or “key performance indicators”)
6. Timetables

Projects to be managed by AA Joint Committees (with our involvement in italics):

<b>Development and Recruitment (DARCOM)</b>		<b>Start-date</b>	<b>EA Cash</b>	<b>Pages</b>
2A	Year-round training for new athletes, incl. volunteer training	Sept 09	£1,750	5-6
2B	Developing community of 1000+ formerly unattached athletes	Sept 09	£5,000	19-20
2C	Outreach training groups	Year 2	0	7-8
<b>Youth Programmes (YOPCOM)</b>				
3C	After-school clubs and XC leagues (East B'fd in 1 <sup>st</sup> Year)	Sept 09	£3,600	17-18
3B	<i>U17s – multisport competitions &amp; club-school links</i>	<i>Sept 09</i>	<i>£3,000</i>	<i>15-16</i>
3A	<i>Club 1625</i>	<i>Year 2</i>	<i>£0</i>	<i>9-10</i>
<b>Training and Performance (TAPCOM)</b>				
4C	Enhanced experience at club-level	Sept 09	£3,700	25-26
4A&4B	<i>High-performance coaching &amp; athlete sessions</i>	<i>Sept 09</i>	<i>£14,000</i>	<i>21-24</i>
<b>Communications (COMCOM)</b>				
5A&5C	Media Communication & Online database of members	Sept 09	£1,300	11-14
5B	<i>Benchmarking, Conferences, etc</i>	<i>Sept 09</i>	<i>£0</i>	<i>27-28</i>
1C	<i>Management (social enterprise)</i>	<i>Year 3</i>	<i>£500</i>	<i>31-32</i>

- (iii) Questions and Answers.
- (iv) Ensuring that each club is well represented on each joint committee (15 mins).

8.15 to 9.00 pm **Joint Committee meetings**; items for discussion to include:

- A. Electing a chair (and perhaps a scribe) for the year starting 1<sup>st</sup> September
- B. Ensuring that each club in the partnership is represented on each joint committee; and all tasks are covered by reps (incl. 1 for project 4A-4B)
- C. Considering how to communicate with other clubs in the network but who are not part of the partnership (i.e. Bingley, Ilkley, K&C and perhaps Baildon)
- D. Working through the detailed activity sheets.
- E. Questions and Answers.

9.00 to 9.15pm **Standing Committee – Conclusions to the evening**

6. Conclusions and next steps
7. Any Other Business – time and locations of future meetings.

9.15 pm to close **Club meetings (part 2)**

- Encs: (i) Minutes of Meeting on 6 April 2009
- (ii) Bradford Athletics Network financial plan, 2009-2010, and detailed descriptions of the projects
- (iii) Blank Worksheets for Joint Committees to start planning initiatives and projects
- (iv) first draft of membership of Joint Committees (below) – to be corrected, and completed during the meeting.

Chair = * Scribe = #	Communications COMCOM	Recruitment DARCOM	Performance TAPCOM	Youth YOPCOM
<b>Network project responsibilities</b>	5A, 5C (also 5B, 1C, and 1A-B)	2A, 2B, 2C	4C (also 4A-B)	3C (also 3A-B)
<i>BAAC rep(s)</i>	Chris Hainsw' th	Colm Garvin	Brian Elsey (sprints)	Stephen W'holme
<i>Bede's rep(s)</i>	Jack Verity	Jen Willingham Dave Armstrong	Gareth Wood Will Kerr (composite teams)	
<i>ERR rep(s)</i>	Mick Hogan &/or Julie Steele?	Helen Freeman Rob Sutton	Tony Myers or Janice Magennis?	Tony Myers or Janice Magennis?
<i>Skyrac rep(s)</i>	Peter Wade			Gordon Agar
<i>Project 1C (Management)</i>	Simon Forde Barney Lerner			
<i>Project 5B (Benchmarking)</i>	Paul Watts			
<i>Projects 4A-4B (High-Performance Coaching and Athlete Sessions)</i>			Mick Brearley (82ers; Vets) Hardy Matamala (semi-att. groups)	
<i>Project 3A (Club 1625)</i>				
<i>Baildon rep(s)</i>				
<i>Bingley rep(s)</i>				Alan Oates
<i>Ilkley rep(s)</i>				Shirley Wood
<i>K&amp;C rep(s)</i>	John Dennis			Richard Taylor
<i>Bradf'd Schools AA</i>	Tony Kingham			Selby Brock

List of Airedale Athletics members and runners, as of 15 May 2009

	<i>Name</i>	<i>Town</i>	<i>Age</i>	<i>Notes</i>
<b>REGISTERED AND PAID £30 (or £22 for 2<sup>nd</sup> claim) – interested in all races, Vets GP etc.</b>				
1	Ian Brown	Ilkley	55	2 <sup>nd</sup> claim from Leeds-Bradford Triathlon
2	Simon Brooke	Heaton		2 <sup>nd</sup> claim from Airienteers
3	Simon Brown	Rawdon	49	2 <sup>nd</sup> claim from Dragons RC
4	Liz Jones	Bramhope	49	<i>Have they got their vests?</i>
5	Chris Jones	Bramhope	52	<i>Have they got their vests?</i>
6	Adrian Worger	Drighlington	45	Monday HM course since April; since Jan
<b>PARTICIPATE IN TRAINING COURSES BUT NOT MEMBERS</b>				
7	Adam Worrallo	Saltaire	30	On Thursday off-road courses since Jan
8	Adam Baird	Saltaire	33	On Thursday off-road course since April
9	Helen D'Avries	Wilsden	36	On Thursday beginners course since April
10	Sarah Cartin	Heaton	29	On Thursday beginners course since April
	Debbie Carter	ERR member??		On Thursday beginners course since April
11	Andy Byrne	Kirkburton	41	On Monday HM course since April
12	Chris Reynier	Baildon	57	On Monday HM course since April
13	Helen Thorpe	Idle	45+	On Monday HM course since April
14	Matthew Nichols	Queensbury	32	Did Thursday course Jan-March
15	Anthony Waring	Hunsworth	38	Did Thursday course Jan-March
16	Thea Thomason	Greengates		Did Thursday course Jan-Feb
17	Helen Davies	Greengates		Did Thurs course Jan-Feb (ptly sighted)
<b>PARTICIPATE IN RACES BUT NOT MEMBERS</b>				
18	Chris Smith	Farsley	46	Did John Carrs – no email
19	Robert Boughen	Sutton-in-Crvn	42	Did John Carrs
20	Kathryn Thomas	Cullingworth	45	Did John Carrs
21	Les Mathieson	Bolton Woods	55	Did John Carrs
22	Michelle Morris	Horsforth	28	Did John Carrs
23	Jo Rodger	Shipley	39	Did John Carrs
<b>CONFIRMED INTEREST IN VETS SERIES</b>				
24	Ian Elliott	Ben Rhydding	41	In London weekdays
25	Alex Hallworth	Allerton	43	
26	Steve Raby	Horsforth	48	
27	?? Hurst	Horsforth	45	(wife/partner of Steve Raby)
28	Adrian Bastow	Ilkley	41	
<b>REGISTERED FOR COURSES BUT DIDN'T TURN UP</b>				
	Kate Shirlow	Farsley	27	
	Mark North	Farsley	38	
	Emma Padwick	Baildon	23	
	Catherine Garrett	Calverley	38	